

Personal Details

Family Name:

First Name:

Nationality:

Date of Entry to UK:

Address:
(During Studies)

Post Code:

Telephone:

Gender Male: Female:

Mr/Mrs/Miss/Other:

Date of Birth: (DD/MM/YY)

Passport Number:

Permanent Address:

Post Code:

Mobile:

Personal Email:

Course Details:
Mode of study: (select one)

Full Time: Part Time: Distance Learning: Intake: (MM/YY)

Next of Kin: Relationship:

Address:

Telephone: Email:

Academic Qualifications

Please list the most recent qualifications that meets the entry requirement and at which institutions studied, in date order. Provide copies of certificates and transcripts where appropriate. (Continue on a separate sheet if necessary)

Title of Qualification	Awarding Body	Date of Award
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

English Language Proficiency

Do you have GCSE/IELTS or Equivalent Yes: Score/Grade: No:

Work Experience

Employer Name	Role / Responsibility	Start & End Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Statement of Purpose (500-700 words)

CV

Reference (Academic Reference/Recommendation Letter)

Reference (Employer / Professional Individual)

Application and Learning Agreement

Student's Application Agreement

- You must co-operate with all requests for documentation from the admissions team.
- You must sign the application yourself.
- You must inform us of any change in your circumstances i.e. change of address, telephone or email.
- You will not receive any refund of fees you have paid should you wish to discontinue the course or withdraw. In all cases the Institute will take legal action to recover money outstanding.
- You must produce evidence of qualifications, academic reference, letters from employers detailing dates of employment, position held and duties undertaken relevant to the chosen programme. Anyone found to have given false information or forged documents will be expelled from the Institute or not enrolled and any fees paid will not be returned.
- The Institute is the only authorising body for changes of course.
- The terms are in addition to any published terms and conditions in the Admissions Policy and on our website. For further information please contact admissions@bite.ac.uk

Specifically for Overseas Students

- You will not travel internationally later than 24 hours before the course start date.
- You understand that if you have not been given written consent to travel after this time you may not be able to register on the course.
- After arriving in the UK you will be required to register at the Institute within two working days (usually Monday to Friday).
- A confirmation of acceptance of studies (CAS) forms part of this agreement. The course that you have been admitted to is the course you will be expected to attend and complete.
- The Institute reserves the right to refuse changes of course for international students who have applied through the Tier 4 immigration system.
- If you have misrepresented your level of English you may not be refunded.
- You must submit all the documents as detailed in the CAS. If you are refused due to non-submission, submission of incorrect documentation or reasons that are the fault of the student then we may not issue a new CAS, and you may not be entitled to a refund.

Application Procedure

Complete the Application form, and Enclose copies of relevant identity documents

- Overseas National -UK Immigration, Biometric Card, Visa, Original or Certified copies of relevant certificates, one passport-size photograph and updated CV.
- UK Citizens - Birth Certificate/Passport, NI Card/Driving Licence/Utility Bill, Original or Certified copies of relevant certificates, one passport-size photograph and updated CV.

When your application has been processed, the Institute will issue a Letter of Conditional Acceptance (LCA). On receipt of all the documentation and supporting evidence, the Institute will issue the Unconditional Offer Letter (UOL). Deposit of tuition fees can be paid via bank transfer to: Bank of Scotland, Central Banking (122029) Branch, P O Box 1000, BX2 1LB. Account Number: 00440486 Sort Code: 12-20-29 Swift Code: B0FSGB21281

Fee Payment (please select an option below for how you intend to pay your tuition fees)

Self Funded: Parent Sponsor: Company Sponsor: Student Loan: Government Sponsor:

Please provide details of sponsor :

Disability Monitoring

Do you have a physical disability, learning difficulty or any medical condition which may affect your studies?

Yes: (please give details)..... No:

Criminal Convictions Please tick this box if you have any criminal convictions. Yes: (please give details) No:

Declaration and Data Protection

I confirm that, to the best of my knowledge, the information given on this form is correct and complete. I have read the terms and conditions of the Institute and understand and agree to abide by the conditions and regulations set out therein. I understand that my admission will result in a 'Student Contract' being formed between myself and the Institute and both parties must adhere to the terms of the contract.

The British Institute of Technology, England adheres to the Data Protection Act 1998 and information given on this form will only be used in accordance with terms of registration. It may be necessary to pass information on this form to official UK bodies such as the Home Office to assist them in their duties. Information provided may be shared with other organisations for the purpose of administration, careers, statistical and research purposes, e.g. the Police or UCAS.

If you are applying via a third party, for example an agent or one of our collaborative partners, it will be necessary to share information regarding your application.

Applicant's Signature:

Date:

Referred by: (Agent Details)..... Direct Admission: (Admissions Officer Name)

Signature: Date: Signature:

All applications should be sent to: Admissions Department, British Institute of Technology, England. University Centre, 252-262 Romford Road, London, E7 9HZ, United Kingdom. Tel: +44 (0) 20 8552 3071 Fax: +44 (0) 20 8552 3546 Email: admissions@bite.ac.uk Web: www.bite.ac.uk