



APPLICATION FORM

Please complete this form in BLOCK CAPITALS

<p>Family Name <input style="width: 90%;" type="text"/></p> <p>Date of Birth <input style="width: 90%;" type="text"/></p> <p>Address (if in UK) <input style="width: 90%;" type="text"/> <input style="width: 90%;" type="text"/> <input style="width: 90%;" type="text"/></p> <p>Post Code <input style="width: 90%;" type="text"/></p> <p>Telephone Number <input style="width: 90%;" type="text"/></p> <p>Mobile Number <input style="width: 90%;" type="text"/></p> <p>Email Address <input style="width: 90%;" type="text"/></p> <p>Date of entry to UK (if applicable) <input style="width: 90%;" type="text"/></p> <p>Course Title: <input style="width: 95%;" type="text"/></p> <p>Mode of Study: Full Time <input type="checkbox"/> Part Time <input type="checkbox"/></p>	<p>First Name <input style="width: 90%;" type="text"/></p> <p>Nationality <input style="width: 90%;" type="text"/></p> <p>Address (overseas) <input style="width: 90%;" type="text"/> <input style="width: 90%;" type="text"/> <input style="width: 90%;" type="text"/></p> <p>Country <input style="width: 90%;" type="text"/></p> <p>Telephone Number <input style="width: 90%;" type="text"/></p> <p>Passport Number <input style="width: 90%;" type="text"/></p> <p>Religion <input style="width: 90%;" type="text"/></p> <p>Gender Male <input type="checkbox"/> Female <input type="checkbox"/></p>
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Academic Qualifications:			
Title	Examination Board/ Institution	Subject	Date of Award
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

English Proficiency:					
Is English your first language?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
Have you done 5 years study in English?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
Have you taken IELTS?	<input type="checkbox"/>	Yes, What is your Score	<input style="width: 80%;" type="text"/>	<input type="checkbox"/>	No

Work Experience (if any):				
Job Title	Name of organisation	Full/Part Time	From	To
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Please give reasons for choosing this programme of study:

ENROLMENT PROCEDURE:

1. Complete the Application form, and send it with:
 - a. Certified copies of relevant certificates
 - b. 1 passport-size photograph
 - c. Send to Admissions Department, British Institute of Technology & E-commerce 258-262 Romford Road London E7 9HZ. Deposit of tuition fees can be paid via bank transfer to: Bank of Scotland, 600 Gorgie Road, Edinburgh EH11 3XP. Account Number: 00440486 Sort Code: 12-20-29 Swift Code: B0FSGB25
2. When your application has been processed, the Institute will issue a Letter of Acceptance (LOA).
3. On receipt of the tuition fee, the Institute will issue the Unconditional Offer Letter (UOL).

TERMS AND CONDITIONS:

1. The offer and acceptance of a place at the British Institute of Technology & E-commerce is made on the understanding that you undertake to observe the terms and conditions of the Charter, Statutes, Ordinances and Regulations of the Institute. These cover, among other things, payment of fees, attendance, submission of work, attendance at examinations, student discipline, complaints procedure, freedom of speech and equal opportunities policies. The full text of the Rules and Regulations are on the Institute's website.
2. The Institute will make every endeavour to deliver courses as described in the prospectus. However, changes may be necessary at times
3. The fee will not be refunded after acceptance on the course

Declaration:

I confirm that to the best of my knowledge the information in this form is correct. I have read the terms and conditions of the Institute and understand and agree to abide by the conditions and regulations set out there, which I accept as a condition of this application.

Applicant's Signature

Date

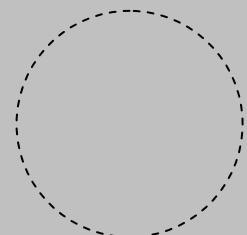
FOR REGISTRY USE ONLY:

Student Interviewed by	<input type="text"/>	Date of interview	<input type="text"/>
Comments	<input type="text"/>		
Course Title	<input type="text"/>		
Course Code	<input type="text"/>	Course Duration	<input type="text"/>
Tuition Fee Status	<input type="checkbox"/> Home <input type="checkbox"/> Overseas	Tuition Fee	<input type="text"/>
Date Received	<input type="text"/>	Processed by	<input type="text"/>

FOR FINANCIAL USE ONLY:

Deposit Required	<input type="text"/>	Receipt Number	<input type="text"/>
Payment Method <small>(e.g. Cash, Cheque, CC)</small>	<input type="text"/>		
Fee Payment Notes	<input type="text"/>		
Signed	<input type="text"/>	Date Received	<input type="text"/>

OFFICIAL INSTITUTE STAMP



INSTALMENT PAYMENTS: If paying by instalments, payment must be made before the start of a Semester

1 st Semester Fees	<input type="text"/>	Date Received	<input type="text"/>	2 nd Semester Fees	<input type="text"/>	Date Received	<input type="text"/>
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